

Position: **Project Management Specialist (HIV/AIDS)**
Grade: **FSN-10**
To: **All Interested Candidates (Non Dominican applicants must possess legal Dominican residence and Dominican Cédula)**
Opening Date: Apr. 18th, 2013
Closing Date: May 2nd, 2013
Work Hours: **Full time; 40 Hours/week**
Salary Scale: (RD\$1,052,760.00-1,684,417.00)

Basic Functions

The incumbent serves as the HIV/AIDS Project Management Specialist in the Health Office, and reports directly to the Health Team Leader. The job holder is a member of the USAID/DR Health Office team that represents USAID interests and coordinates with other USG agencies in the country. He/she is a member of the PEPFAR Country Team. Also is responsible for the management, implementation, coordination, monitoring and evaluation of designated HIV prevention, care, and treatment program activities and studies required to achieve results under the PEPFAR DR Partnership Framework and the USAID/DR health strategy. The incumbent carries out these responsibilities by developing and maintaining close working relationships with government of the Dominican Republic (GODR) officials and implementing partner organizations to ensure that activities and studies in the host country are carried out in accordance with the partnership framework with the GODR.

Qualifications Required

- A bachelor's degree in public health, nursing, health policy, public administration or social sciences is required.
- English and Spanish Level III (Good working knowledge) is required.
- Incumbent must be able to prepare well-written briefing documents, presentations, program reports and correspondence in a professional manner in both Spanish and English.
- At least three years of public health experience in implementing HIV/AIDS or other public health programs that involve coordination with implementing partners is required.
- Knowledge of technical, social, and cultural aspects of the major issues affecting people with or affected by HIV/AIDS in all geographic regions in the Dominican Republic is desirable.

Send your applications forms to santodomingoresume@state.gov att. Sofia Dominguez 809-731-4288.